

VCAL Numeracy Teacher/Personal Development

0.8 Position

Position Description

Berengarra School believes in respect and empathy for all members of our community. All young people have a right to an education in a caring, supportive environment.

When young people experience severe social and/or emotional difficulties appropriate support and resources are necessary for them to receive a successful education.

Berengarra School seeks to address these issues in a stimulating and non-judgmental learning environment with specialist staff and innovative programs that are centered on individual outcomes.

It provides each student with a “Chance for Change”.

Berengarra School is a small independent school working with young people ages 12 to 18 years who are unable to cope in a mainstream educational setting. All our students have a social and/or emotional disorder. We have a maximum of 72 students, 40 at our Box Hill Campus and 32 at the Pathways Program in Chadstone. You will be working with a highly motivated supportive team that understands the individual needs of our young people.

The position is for a VCAL Numeracy/ Personal Development Teacher at the Pathways program in Chadstone.

The program delivers both Foundation and Intermediate VCAL.

The initial appointment will be for 12 months at the start of **4th term, 2017**, and may be on-going on the provision of a successful appraisal.

Applications close Monday 4th September, 2017. Email to: pete.berengarra@bigpond.com

Please ring the Principal on 9898 9167 if there are any questions.

Child Safety

Berengarra takes a zero-tolerance approach to child abuse and is fully committed to ensuring that its strategies, policies, procedures and practices meet all **Child Safety Standards as specified in Ministerial Order No. 870 (2015)**. All Berengarra Staff are required to sign a Code of Conduct in relation to their safe involvement with children. Please see our website for a copy of our Child Safe Policy.

Job Description

Responsible to:

- The School Principal
- The Deputy Principal, Head of Pathways, for daily duties
- VCAL Coordinator

General Responsibilities

- To work closely with the Principal, Deputy Principal, VCAL Curriculum Coordinator to meet the aims of the Pathways program
- To be responsible for the safety and well being of each student during school hours
- To assess educational needs and develop programs to meet those needs
- To foster a positive school community spirit
- To share responsibility for the physical environment, care of buildings and development of an attractive learning environment
- To encourage a supportive workplace amongst staff

Specific Responsibilities

- Planning, assessment, monitoring and record keeping, including completion and organisation of student reports throughout the year.
- Review student VCAL programs on a regular basis and revise as needed in consultation with the VCAL Curriculum Coordinator
- Develop learning materials/resources and activities in collaboration with other VCAL teachers in order to meet the VCAL criteria and individual student needs.
- Completion of SATT's in line with VCAL planning
- Teach Numeracy and Personal Development at Intermediate and Foundation VCAL level.
- Completion of student IEP's

General Duties

Home Group Role:

- To share with other staff members the role of home group teacher. Each home group meets in the morning and afternoons for a short period where time is available for personal issues, daily announcements and reviews.
- To liaise with parents and staff regarding the general wellbeing and progress of the home group students.

Staff Briefings and Debriefings

- Attendance at morning briefings 8:45 – 9:00
- Participation in afternoon debriefings 3:00 – 4:00
- Attend curriculum planning meetings/professional development days as required

Compulsory Staff Meetings

- Everyday briefing and De-briefing
- Wednesday full staff meeting 3:00- 5:00pm

Teaching Load

0.8 Full time position

Staff Conference

Every two years there is a 2/3 day live-in conference.

Camps

At present all students are away for one 3 day camp per year.

Parent Contact Evenings

It is expected that staff may be required to attend two parent contact or out of hours evenings per year.

Performance Criteria

- Effectively teach VCAL Numeracy/PD subjects at the Pathways program.
- Introduction of innovative classroom activities and creative curriculum content suitable for students
- Effective classroom management of students with social/emotional difficulties.
- Work under the direction of the Deputy Principal and VCAL Curriculum Coordinator.
- Work effectively with Pathways staff, contributing positively as a member of Berengarra staff.
- Administrative duties, record keeping, lesson planning and completion of reports as required.
- Work effectively as a home group teacher and liaise with parents.

Attributes required for this position

- The person must have a strong energy base and enthusiasm.
- The person must have a philosophy in line with that of the school, a clear vision of the role and a genuine commitment to work effectively with young people with social/emotional disorders.
- Ability to teach across curriculum areas when required.

Qualifications

- VIT registration and appropriate police check
- Special education qualifications and/or experience an advantage
- Current Victorian driving license

Salary

The salary will be based on the candidate's qualifications and experience.

Please note that teaching duties may change over time if there are changes made to the program.

Applications close Monday 4th September, 2017.